MEMORANDUM FOR: Deputy Director for Administration

25X1   FROM:

Director of Security

SUBJECT: Office of Security Significant Activities
Week of 14 August 1980 (U)

REFERENCE: DDA Administrative Instruction No. 74-5

1. This memorandum is for information only.

2. The activities of the Office of Security during the week
of 14 - 20 1980 were highlighted by the following items:

a. Representatives of the Office have participated
in a number of meetings with the   25X1
contractor to determine temporary lighting requirements,
construction start dates, and fencing start dates.
From information furnished by the prime contractor,
we may expect fencing to start during this reporting
period and be completed within two weeks. Trailers
will then be placed on site. Footing for the buildings
will commence in two to three weeks. The clearance
procedures for the guard force are proceeding on
schedule. (U)

b. On 13 August, a member of the Safety Group   25X1
met with the   25X1
25X1   to survey several buildings
in order to ascertain which would be the most suitable
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d. On 13 August, a representative of the Technical Security Division presented a Hostile Audio Threat Briefing to 30 persons attending the Defense Attache Course at the Defense Intelligence School. (C)

e. On 19 August, the monthly OS/ODP Working Group meeting was held. The agenda items included the topics for the briefing of the Directors of Security and Data Processing on 17 September, control of Z tapes, and a presentation by a representative of the Office of Logistics Security Staff concerning sterility code considerations in data processing procurements. (U)

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25X1   OS/P&M/PPG
        21 August 1980